



Beginning InCharge

Course Information

Length - 3 days

Prerequisite - 2+ years experience

Delivery Method - Group Live

Level of Instruction - Intermediate

CPE Credits - 24

Accounting - 3

Auditing - 20

Personal Development - 1

Advanced Preparation - None

Contact Us

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Course Summary & Objectives

This training prepares auditors to assume more responsibility on engagements, including techniques to be successful in planning engagements, supervising staff as well as retaining the right amount of overall engagement management and control. This training also includes modules on planning, budgeting, client collaboration, self-management and performing substantive analytical reviews. Finally, this training teaches key fundamental, "level-appropriate" GAAP skills from both an accounting and an auditing perspective.

Module Summary

Pervasive Audit Knowledge & Application

- Audit Planning Overview (1 hours Auditing)
- Understanding the Entity (2 hours Auditing)
- Understanding Controls (2 hours Auditing)
- Risk Assessment and Response (2 hours Auditing)
- Audit Documentation (2 hour Auditing)
- Sampling (1 hour Auditing)
- Substantive Analytical Procedures (2 hours Auditing)
- Engagement Completion (2 hours Auditing)
- Level Appropriate GAAP Knowledge & Application (3 hours Accounting)
- Introduction & Personal Action Items (1 hour Auditing)

Core Interpersonal Skills

- Audit Supervision (3 hours - Auditing)
- Engagement Management & Control (2 hours - Auditing)
- Time Management (1 Hour Personal Development)



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